

Appendix 1 – Overview and Scrutiny Work Programmes 2025/26

Resources Overview and Scrutiny Committee Work Programme 2025-26			
Date 4pm start unless otherwise stated.	Item	Reason	Requested Attendance
23 rd July	Work Programme	To approve the 2025-26 Work Programme	Susan Gardner (Scrutiny and Policy Officer)
	Performance Review Report	To monitor and review Council performance.	Stuart Sambrook (Policy Manager)
	Hyndburn Leisure Services Annual Review	To provide a progress report on the Hyndburn Leisure Trust after recent changes to operations.	Lyndsey Sims (CEO Hyndburn Leisure Trust) and Martin Dyson (Executive Director of Resources)
	Household Support Fund	To provide an update on the operational function of the Household Support Fund within the Council.	Lee Middlehurst (Head of Benefits, Revenues & Customer Contact)
5 th November	Budget Monitoring	To inform members of the financial spending of the Council up to current time and the financial forecast outturn position for the Accounting Year 2024/25.	Martin Dyson (Director Resources)
	Review of the use and cost of Consultants by the Council	For Members to scrutinise the selection criteria/process when using consultants; to understand if the cost of projects built in a percentage for consultancy fees; and how decisions for using consultants are made.	Martin Dyson (Director of Resources)
	The cost and effect on Council services of employing agency staff.	To scrutinise the reason for using agency staff and the cost of this to the Council.	Martin Dyson (Director of Resources)
10 th December	The impact of HMOs in the Borough	To review the impact of HMOs in the borough following the consultation and	Adam Birkett (Head of Planning & Transportation)

	To review the number of empty homes in the borough Planning Enforcement	subsequent report. To consider the number of empty properties in the borough and to scrutinise the Council's challenges in bringing them back into use. To review the outcomes and resources of planning enforcement.	Tom Birtwistle (Environmental Health Manager – Housing Standards) Adam Birkett (Head of Planning & Transportation)
18th February	Prudential Indicators and Treasury Management Medium Term Financial Strategy General Fund Revenue Budget Capital Programme	Statutory duty to review the budget	Martin Dyson (Director Resources); Leader of the Council, Deputy Leader of the Council & Leader of the Opposition
4th March	Review of progress against new Corporate Strategy Review of Taxi Outsourcing	To review progress against Corporate Strategy progress. To review progress on taxi outsourcing including MOTs/Maintenance etc.	Stuart Sambrook (Policy Manager) Liz Wallace-Mills (Licensing Manager)/Jane Ellis (Executive Director, Legal & Democratic Services)
Notes			

Date (4pm Unless Otherwise stated)	Item	Reason	Requested Attendance
14 th July	Work Programme To review the draft Climate Strategy and Action Plan To review Allotments	To approve the 2025-26 Work Programme To review and comment on the Council's new Climate Strategy and Action Plan. To review the value and service of providing allotments to the community including value for money, number of empty plots and waiting lists.	Susan Gardner (Scrutiny and Policy Officer) Stuart Sambrook (Policy Manager) Ian Marfleet (Regeneration Project Manager)
13 th October	Crime and Disorder and the Community Safety Partnership Fly Tipping	Statutory Duty to scrutinise crime and disorder, including local policing and community safety. To scrutinise enforcement data and fines.	Lancashire Police, Kirsten Burnett (Head of Policy and OD) and Community Safety Manager Helen Dodds (Head of Environmental Health)/Craig Haraben (Head of Environmental Services)
1 st December	Citizens Advice Disabled Facilities Grants	To provide an annual update to the Council To consider the support and value of the DFG service to the community.	New CEO (Contact Julia Hannaford/Mohammed Khan) Mark Hoyle (Head of Housing & Regeneration)
9 th March	Leisure Services – Let's Move Hyndburn Access to swimming lessons in the borough Oswaldtwistle Civic Theatre	To scrutinise the provision and impact of the Healthy Walk initiative and other health initiatives on the borough's wellbeing To review the availability, cost and accessibility of swimming lessons provided by the Leisure Trust. To review progress in bringing back the Civic Theatre into use as a community	Lyndsey Sims (CEO of Hyndburn Leisure Trust) Lyndsey Sims (CEO of Hyndburn Leisure Trust) Helen McCue-Melling (Regeneration & Property)

		asset and plans for its future. Manager)	
Notes			

Special Overview and Scrutiny Committee Work Programme 2025-26			
Dates (4pm unless otherwise stated)	Item	Reason	Requested Attendance
16th July	Work Programme	To approve the 2023-24 Work Programme	Susan Gardner (Scrutiny and Policy Officer)
	Events Review	To provide an update on plans for events in Accrington Town Centre for 2025-26 including costs and value for money.	Victoria Tindall (Business & Marketing Co-ordinator)
	Financial support to the borough's other Town Centres.	To scrutinise the financial support provided to the borough's main town centres, other than Accrington.	Martin Dyson (Executive Director – Resources) & Victoria Tindall (Business & Marketing Co-ordinator)
1 st October	Local Government Reorganisation	To provide an update on the upcoming submission.	Dave Welsby (Chief Executive) /Leader of the Council
	Plan for Neighbourhood Funding	To provide an update on the 'Plan for Neighbourhood Funding' and the role of the Town Centre Neighbourhood Board in delivering this.	Kirsten Burnett (Head of Policy & Organisational Development)
	Town Centre Levelling Up Project Progress	To update the Committee on the Council's levelling up project	Steve Riley (Executive Director - Environment)
19 th November	Huncoat Garden Village Progress report	To provide a progress report on the Huncoat Garden Village Project.	Mark Hoyle (Head of Regeneration and Housing)
	Update on the Town Centre Dome bid	To provide a progress report on the Dome bid and details of future plans.	Kirsten Burnett (Head of Policy & Organisational Development)
	Leisure Transformation Update	To provide a progress report on the Leisure Transformation Project.	Martin Dyson (Executive Director, Finance)
25 th March	Town Centre Levelling Up Project Progress	To update the Committee on the Council's levelling up project	Steve Riley (Executive Director - Environment)

	Local Government Reorganisation	To provide an update on the Government's response to the submission of Local Government reorganisation plans.	David Welsby (Chief Executive)/Leader of the Council
Notes			

The following are standing items (Including Statutory items* and previously agreed standing items)

Crime and Disorder (Community Safety)* – Communities and Wellbeing

Budget Scrutiny* - Resources

Budget Monitoring (1-2 times per year) - Resources

Hyndburn Leisure Annual Report – Resources

Town Centre Levelling Up Project Progress (On agenda for alternate meetings) – Special
Citizens Advice